

# UKCCSRC Independent Advisory Panel

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### 1. Accountability

The Independent Advisory Panel (IAP) is appointed by the UK Carbon Capture and Storage Research (UKCCSRC) Coordination Group (CG) to advise the Centre's Management Team (MT). Its members act in a personal capacity

### 2. Purpose

The IAP provides high-level advice to the MT in areas proposed by the MT and agreed by the IAP Chair. These areas may include:

- The Centre's research programme
- Capacity building and leadership development activities
- Its collaboration, communications, and outreach strategies, including liaison with the business sector and policymakers
- Maximising its impact, nationally and internationally
- Its networking and co-ordination activities nationally and internationally

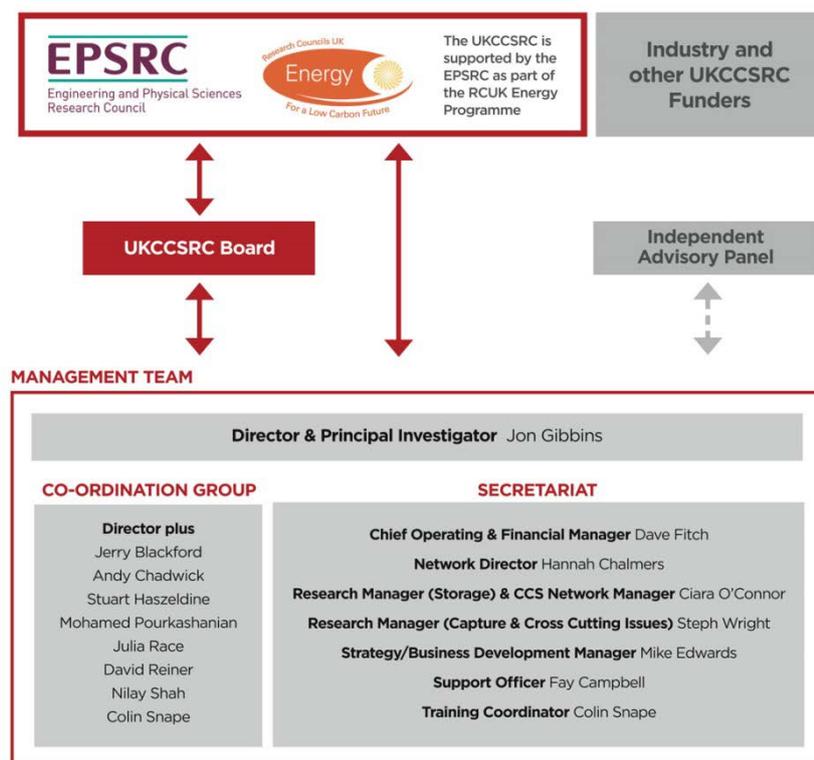
### 3. Membership

IAP membership is comprised of approximately 20 eminent and highly regarded individuals from CCS stakeholder groupings, with approximately three quarters being from a range of industrial organizations (but all acting in a personal capacity). Two members will be invited by the UKCCSRC CG to act as Chair and Vice-Chair. In the event of the Chair being unable to attend the Vice-Chair will chair the meeting; in this case or if the Vice-Chair is absent a suitable member will be invited to be a temporary Acting Vice-Chair.

Actual or potential conflicts of interest concerning specific aspects of the IAP's business will be reported to the Chair, in advance if possible or as issues arise during meetings. The Chair will determine appropriate measures to accommodate any possible conflicts of interest, reported or otherwise. Any conflicts of interest for the Chair will be declared to the Vice-Chair, who may then act as Chair for relevant periods of a meeting.

There is no quoracy criterion for meetings of the IAP. If IAP members are unable to attend a meeting they are welcome to suggest a suitable alternative, who will be able to provide a similar range of advice at the meeting, to the Chair to invite in their place.

## UKCCSRC IAP, Management Team, Board and EPSRC organisational structure



### 4. Meetings and Communications

The IAP will normally meet twice per year, with timing linked to that of the UKCCSRC Biannual Meetings. Travel and subsistence costs to attend meetings can be met by the UKCCSRC, under standard EPSRC terms. Communications will typically consist of briefing documents supplied to the IAP before a meeting. The UKCCSRC MT, with appropriate input from the IAP Chair, will be responsible for preparing and circulating these communications and the meeting agenda. Notes of the meeting and a summary of advice offered will be prepared by the UKCCSRC Secretariat with appropriate input from the IAP Chair.

In exceptional circumstances, advice may additionally be sought from the IAP by written communication or an additional meeting. IAP members will receive a fortnightly IAP version of the UKCCSRC Newsletter.

### 5. Term

Individual IAP members, including the Chair, will serve for a maximum of three years (or until the end of the current EPSRC grant for initial appointees) but may, at the discretion of the UKCCSRC CG, be reappointed if willing to stand. Any member of the IAP may resign at any time by giving one month's notice in writing to the MT via the *UKCCSRC Chief Operations and Finance Manager*.

An IAP member appointed by the UKCCSRC Coordination Group to fill a vacancy arising may be asked to serve for a shorter term in order to match the end date of the original IAP member for continuity purposes.

### 6. Limitations

Any information or other communications arising from the IAP and its members shall be construed only as advice and guidance, to be interpreted or followed entirely at the discretion of the MT. The IAP and its members shall not be held responsible in any way for the advice given nor have any other liability in connection with their IAP activities. Since IAP members and any substitutes act in a personal capacity they shall not in any way be deemed to be acting in a representative role for their employer or for any other organisation to which they belong.