

UKCCSRC Scientific Council Terms of Reference

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1. Role and eligibility for membership

The Scientific Council (SC) will bring together academic PI's from ongoing and recent academic UK CCS research projects to help coordinate UK academic CCS research, including generating new collaborations with scope for use of flexible research funds, and also to plan major new research initiatives.

In addition the Council will be a route to link to industry and other stakeholders and is likely to be a resource for advice to RCUK and other funders on research strategy.

The Scientific Council will meet twice a year at Research Centre Biannual meetings. Focused meetings will also be held on specific research areas as part of these events and at other times as required.

Scientific Council members are invited to join by the Director of the UK Carbon Capture and Storage Research Centre (UKCCSRC) to advise the Centre's Management Team (MT) and to participate in a range of the activities of the Centre. SC members act in a personal capacity.

Membership will be invited from the Principal Investigators (PIs) of significantly-sized UK CCS academic research projects that were/are running in 2011 or later.

If they will be unable to attend meetings then the PI may nominate an alternative researcher who was also involved with that research project for SC membership. In the event of no nomination being received from the PI the Director may then invite another researcher from the project.

The UKCCSRC Director, or in their absence a UKCCSRC Deputy Director or the Executive Manager, will chair SC meetings. The activities of the SC will be coordinated by the UKCCSRC Executive Manager.

2. Purpose

The SC provides high-level advice to the UKCCSRC Management Team in areas proposed by the MT. These areas may include:

- The Centre's research programme, including the use of flexible funds
- Capacity building and leadership development activities
- Its collaboration, communications, and outreach strategies, including liaison with the business sector and policymakers
- Maximising its impact, nationally and internationally
- Its networking and co-ordination activities nationally and internationally

The SC also provides a forum for communication generally to and from the Centre and to and from the parallel UKCCSRC Independent Advisory Panel with its predominantly industry membership.

3. Conflicts of Interest and Quoracy

Actual or potential conflicts of interest concerning specific aspects of the SC's business will be reported to the Chair, in advance if possible or as issues arise during meetings. The Chair will determine appropriate measures to accommodate any possible conflicts of interest, reported or otherwise. Any conflicts of interest for the Chair will be declared to the UKCCSRC Executive Manager or to a Deputy Director if the EM is not present, who may then act as Chair for relevant periods of a meeting.

There is no quoracy criterion for meetings of the SC. If SC members are unable to attend a meeting they are welcome to suggest a suitable alternative researcher directly involved with their project for the Chair to invite in their place.

4. Meetings and Communications

As stated in section one the SC will normally meet twice per year, with timing linked to that of the UKCCSRC Biannual Meetings. Focused UKCCSRC meetings may also be held on specific research areas as part of these events and at other times as required that SC members may be invited to participate in. In addition to SC members the Chair may invite other attendees to SC meetings who can make a relevant contribution.

Travel and subsistence costs to attend meetings cannot be met by the UKCCSRC solely on the basis of SC membership.

Communications will typically consist of briefing documents supplied to the SC before a meeting. The UKCCSRC MT, with coordination from the UKCCSRC Executive Manager, will be responsible for preparing and circulating these communications and the meeting agenda.

Notes of the meeting and a summary of advice offered will be prepared by the UKCCSRC Executive Manager supported by the Secretariat.

If appropriate, advice may additionally be sought from the SC by written communication or an additional meeting.

SC members will receive a monthly SC version of the UKCCSRC Newsletter.

5. Term

Individual SC members will serve until the end of the current grant in 2022 and additional new members will be invited as further eligible project grants are awarded.

Any member of the SC may resign at any time by giving one month's notice in writing to the UKCCSRC Executive Manager.

6. Limitations

Any information or other communications arising from the SC and its members shall be construed only as advice and guidance, to be interpreted or followed entirely at the discretion of the MT. The SC and its members shall not be held responsible in any way for the advice given nor have any other liability in connection with their SC activities. Since SC members and any substitutes act in a personal capacity they shall not in any way be deemed to be acting in a representative role for their employer or for any other organisation to which they belong.