

UKCCS Research Centre

Early Career Researcher Activity Fund - Call 2

TERMS & CONDITIONS OF AWARDS

- Up to £1,000 is available for each activity
- Proposers must be a UKCCSRC ECR member
- 3 or more ECRs to work together to arrange each activity (collaboration across institutes is encouraged but not mandatory)
- ECRs can only lead on one application but may be named collaborators on other applications
- ECR Member eligibility will be checked for the lead proposer and collaborating ECRs (main criterion is that the applicants are still eligible for the EPSRC New Investigator Award)
- The activity must be open (and free) for all UKCCSRC ECRs to attend (if there is a high number wanting to attend UKCCSRC will consider a request to increase the amount available).
- All types of activity will be considered – the topic itself can be as specific as the proposers deem necessary so long as it can be considered to be relevant to CCS
- Expected outputs – Blog/case study including a follow up phone call with Katie, UKCCSRC Communications Officer, to see if the meeting has or will lead to other work/collaborations etc.
- Please contact the UKCCSRC Secretariat if you would like to involve/have as speakers - members of the IAP/UKCCSRC Research Team, etc
- Activities will be advertised/communicated through the UKCCSRC website/newsletter
- Costs are to be covered by the 'host' institute and then reclaimed via invoice to the UKCCSRC following the meeting at a 100% recovery rate (up to £1,000)
- Prior authorisation needs to be sought if costs increase by 10% or rise above £1,000

Assessment Process:

- The applications will be peer reviewed by the ECR community following closure of the call (ECRs will log in to the UKCCSRC website to do this)
- Once the deadline for applications has passed the UKCCSRC ECR community will be notified and the proposals will be available for review via the UKCCSRC website
- UKCCSRC ECR members will be able to select their top 3 proposals
- The exact number of funded activities will depend on both the quality of the proposals received and the available budget
- The UKCCSRC reserves the absolute right to interpret these rules and make final award decisions

Please contact the Finance Team by emailing carys@ukccsrc.ac.uk or call Carys Blunt on 0114 215 7228 if you require clarification on any financial matters.

The award is granted for the purposes outlined in the application. The UKCCSRC must be informed of and approve any substantive changes to the proposed activity. Failure to receive written approval from the UKCCSRC about proposed changes could result in funding being withdrawn or withheld. Retrospective requests for funding or requests for reimbursements for activities that were not included in the approved application **will not be considered under any circumstances**.

Please direct any questions about non-financial matters relating to this call to the UKCCSRC Team info@ukccsrc.ac.uk or call 0114 215 7235

If any travel costs are requested, the UKCCSRC may only reimburse allowable expenses set by both EPSRC and the University of Sheffield; this includes no first or business class travel, and some restrictions on prices for overnight accommodation and subsistence.

Once the proposed Activity has taken place and all outputs have been completed the finance team at your institute will be required to contact the UKCCSRC finance team by emailing carys@ukccsrc.ac.uk to request a PO number to be raised. Once a PO number has been raised please email arrange for the invoice to be emailed to carys@ukccsrc.ac.uk

Invoices to be sent to:

Carys Blunt
Senior UKCCSRC Finance and Research Support Officer
UK Carbon Capture and Storage Research Centre (D03)
Department of Mechanical Engineering
Ella Armitage Building (Bioincubator)
40 Leavygreave Road
The University of Sheffield
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